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## For parents

### People who work with my kids

Anyone who works face-to-face with your child must have a Working With Children Check clearance (or a completed application in progress) unless they qualify for an exemption. It does not matter whether they are paid, volunteering or self-employed.

This includes people that you may personally engage to work directly with your children, such as:

- au pairs and nannies (except privately arranged babysitting)
- tutors
- sporting coaches
- music teachers.

Verify clearances online

If you directly engage a person in child-related work, you need to verify their Working With Children Check number online before they commence work.

### **The process to verify a person online is quick and simple:**

- Visit the verification page for individuals
- Enter your details in the form
- Enter the workers family name, birth date, Working With Children Check number or Application number.
- Click the *Submit* button at the bottom-right of the page
- You will receive an email (or a letter if you do not provide an email address) with the status of that person's Working With Children Check (e.g. "Cleared", "Barred" or "Not found").
- Visit the Employer Verification page to see what each possible status means

**Please note** if a person is barred, interim barred or not found then you cannot engage them in child-related work.

## **Do I need a check?**

The NSW Working With Children Check allows parents to volunteer in activities that involve their own children without needing a Check. However, this is NOT a blanket exemption for all parent volunteers.

The exemption allowing parents to volunteer without a Check is in two parts:

1. Volunteering by a parent or close relative of a child in activities for the child's school, early education service or other educational institution
2. Volunteering by a parent or close relative, with a team, program or other activity in which the child usually participates in or is a team member.

However, a Check is required if:

- the activities for either of these two parts above involves an overnight camp for kids. Parents volunteering at overnight kids' camps must have a Working With Children Check
- the work is part of a formal mentoring program, even if you are doing so as a volunteer
- if the activity or work involves the intimate personal care of children with a disability.

For more information, see the [Child Protection \(Working with Children\) Regulation 2013](#).