MODULE 1

THE NSW CARERS REGISTER OVERVIEW

The NSW Carers Register

1. The NSW Carers Register

1.1 Welcome

Notes:

Welcome to Module 1 of the NSW Carers Register Training Program.

This module will provide an overview of the Carers Register.

To move to the next slide click on the Next Button on the bottom right hand corner of the screen.

1.2 Course Navigation

Notes:

Course Navigation

While you are working through the module you can move backwards and forwards through the presentation, view the audio script or exit from presentation.

Click on each of the hotspots to learn more about these functions.

1.3 The NSW Carers Register

Notes:

The NSW Carers Register

- The Carers Register is a secure, restricted access database which holds information about authorised carers, individuals who apply to become authorised carers, and their household members
- The system has been developed by the Office of the Children's Guardian to promote the safety, welfare and wellbeing of children and young people in statutory and supported out-of-home care.

1.4 Aim of Carers Register

Notes:

To improve the appropriate authorisation of carers in NSW, by licensing carers after all required probity and suitability checks are completed and by supporting effective inter-agency information exchange about carer applicants, authorised carers, and their household members.

The Carers Register will provide a common resource that all agencies must use to share information about carer applicants, carers and their household members.

A carer de-authorised by one agency will not be able to present at another organisation without the two agencies discussing the person's suitability to be a carer.

1.5 Guiding principles

Notes:

Guiding Principles

The Carers Register will record essential information only and operate as a restricted access site subject to strict privacy controls.

It will reduce the risk of inappropriate authorisation of carers by:

- Requiring agencies to certifiy that statutory and supported carers, and relevant household members, have undergone minimum probity and suitability checks

- Acting as a licensing tool by issuing an individual with a carer authorisation number, without which a person may not provide statutory or supported care.

1.6 What the Carers Register will not do

Notes:

What the Carers Register will not do

- Record details of children in care
- Support placement matching
- Replace designated agencies' more detailed processes and systems for assessment and authorisation of carers and their households
- Contain detailed records
- Record details of carers who are not authorised by designated agencies
- Record details of carers who do not provide care in a private capacity e.g. staff in residential care

1.7 Aggregated data

Notes:

The Carers Register will be a reliable source of aggregated data including:

- application and authorisation history, including application refusal and cancellation or suspension of an authorisation
- associations between carers and households (including individual household members) and movements into and out of households
- any historical or current associations between carer applicants, carers and their household members and designated agencies
- consolidated reports detailing households and associated carer application/authorisation history

1.8 Flags and alerts

Notes:

Flags and alerts

Information recorded in the Carers Register will:

- flag potential concerns relating to carer applicants, carers and their household members
- provide alerts to designated agencies to follow up and seek further information from other designated agencies

1.9 Carers Register

Notes:

Carers Register

Here is an overview of how the Carers Register will work.

1.   The Carers Register is a secure, restricted access database.

- A designated agency registers with OCG to access the Carers Register.
- The OCG processes the application and provides the agency with secure access details.
- The designated agency may then create additional users.

2.   Recording the details of carer applicants, carers and their household members

- Designated agencies are prompted to search for individuals in the system before entering details
- The system will flag the outcomes of carer applications, surrendered/suspended/ cancelled authorisations and certain reportable allegations and conduct involving carers
- Designated agencies must certify completion of minimum probity and suitability checks
- Emergency authorisations are provisional and deemed to be an application for full authorisation

3.   Carer authorisation approved or refused

- A designated agency may grant (or refuse) an application for authorisation
- The system will issue a carer authorisation number, licensing an individual to provide statutory or supported OOHC.

4.   Information sharing

- The Carers Register is a common resource that all agencies must use to share information about carers, carer applicants and their household members.

1.10 Congratulations

Notes:

Congratulations!!!

You have successfully completed module 1.